Mr Gallais started the meeting at 17:09, welcoming everyone to the second school Council meeting of the year. The Council is composed of the following people:

**School management team**
- Mr Jean-François GALLAIS, Head of the primary school and president of the school council
- Mr Gilles MARTINEZ, Principal
- Mr Luc DETOUR, Administrative and Financial Director (absent - excused)
- Mr Thierry HOUYEL, National Schools Inspector (absent)

**Teacher representatives**
- Mrs Emilie VLCKOVA PORTET (PSB)
- Mrs Klara SLABA (PS-MS et MS)
- Ms Nathalie BOUILLEZ (CFB)
- Mrs Thérèse SEGUIN (GSA-B) (absent - excused)
- Mr Jérôme PIERRON (CPA)
- Mr Jean-Claude PHILIPPE (CPB-C)
- Mr Edouard MESDAG (CE1A)
- Mrs Elisabeth BUTLER (CE1B-C)
- Mr Claude VALLIN (CE2A)
- Ms Georgiana BURTON (CE2B-C)
- Mrs Maud BENOIST (CM1A)
- Mr Thomas PERRIN (CM1/2)
- Mr Nicholas VALLEDEJULI (CM1B-C)
- Mr Johan TIRLEMONT (CM2B)
- Mrs Pascale PARRY-VRANA (FLSco) (absent - excused)

**Parent representatives**
- Mrs Emeline PARRY
- Mrs Marie PECCOUD
- Mrs Stéphanie MALCOTTI
- Mrs Corinne CHAMALOT
- Mrs Dominique BLOUIN
- Mr Frédéric LEWANDOSKI
- Mrs Lenka SCHEJBALOVA
- Mrs Caroline CELIER
- Mrs Catherine DERR (absent-excused)
- Mrs Estelle DE MONTARD WELLHOFF
- Mrs Ilse ALCAZAR LAMBERTS VAN-ASSCHE (absent - excused)
- Mr Vincent BREFFORT

**Other members invited to this school council meeting**
- Mrs Muriel GARCIA CHORDA (CSC)
- Mrs Elise VIGOT MER (CSC)
Agenda

It was decided that the today’s suggested agenda order would be followed.

1. Educational activities.
2. The running of the school.
3. A.O.B - Any other business.

Minutes
Mrs Vlčkova Portet will take the minutes for this meeting, using notes already made by Mr Gallais to prepare the minutes.

There are no comments about the minutes from the previous school council meeting on November 7th 2017, so it is therefore accepted.

Mr Gallais thanked the parent representatives for the translation into English of the previous minutes. This proved very useful and helps the school, which cannot translate these documents itself. The parent representatives ask if the translated document can be put onto the Lycée’s website. It will be done.

1. Educational activities

Children’s Council
Snack project (nutrition, waste & recycling)

Cycle 2 (CP, CE1, CE2)
We have been working with students on the issue of snacks at school since the beginning of year. We have looked at types of snacks (for example if they are too salty etc.), the amount of plastic packaging used and the fact that children bring snacks for the break time at 13:35 even though lunch is at 12:00.
We decided to encourage a debate around these issues during the Cycle 2 children’s council (bearing in mind it is CP, CE1 and CE2). The class representatives expressed their views in the meeting held on February 23rd. What concerns them the most is that their playground is not always tidy, despite the efforts that have already been made: posters, verbal reminders, reprimands from class teachers...
For this reason, the class representatives from Cycle 3 (CM1, CM2) came to talk to the Cycle 2 representatives during their meeting about their recycling project. As a result of their exchanges it was decided that we would put an organic waste bin out for the Cycle 2 break time as the Cycle 3 have already.

Cycle 3 (CM1, CM2)
The classes are working on three areas:
- the size of the snack
- nutritional balance
- snacks that create no waste
Debates were organised in class and the recommendations were accepted (see the children’s council minutes)
In the last meeting, a review was carried out. On the whole the class representatives found that snack sizes had gone down and that the playground was tidier. Unfortunately, some children continue bring fizzy drinks and sweets so they will continue to talk to their classmates about sensible snack choices.
The class representatives were also not satisfied with waste recycling in the playground and will continue to work on this issue in the next meeting.
**APP – Class projects being piloted this year**

*Project title 'Histoire de voir (et entendre autrement) de fils en aiguilles' - A way of seeing and hearing things differently, 'one things leads to another'*

A group of ‘space innovators’ organised and carried out with the majority of primary classes the following activities:

- **Christmas**
  Two activities were organised for Christmas and most primary classes participated.

  1. **Christmas ‘boxes’**
  It was suggested that primary classes made a ‘house box’ with openings that revealed Christmas messages, wishes and quotes. Each participating class chose what materials and colours they used and what form the box took.
  The individual or collective boxes were then reassembled by the APP group under the shelter in the playground to make a Christmas TOTEM, which it was hoped would encourage dialogue or just a shared moment between students and students-adults.

  2. **Christmas Bazar**
  A Christmas market entitled ‘The flying carpet’ Christmas Bazar took place on Thursday December 21st in the passage way/bridge between the main school and the gym. The whole school participated, from primary to high school. Each class made small crafts that were destined to be exchanged for a golden pebble on the day of the bazar. The ‘space innovators’ and their students transformed the passage into something truly magical based on the stories of 1001 Nights (magical lanterns, slippers, turbans, blinds, garlands, doors, arches, rugs...)

  **THE CARNIVAL**

  The ‘space innovation’ team proposed a new format for this year’s carnival on February 20th 2018: an outdoor carnival based on 3 giants - Douanier Rousseau ('the customs officer' Rousseau), a cactus created by high school students with Olivier Jurion and a giant lion created by CFA/B, MSA/B and the two CM2A classes. Primary teachers prepared their classes with disguises and dances or songs on the theme of the natural world.
  All the classes met together around the 3 giants, animated by art history students in ‘seconde’ and then went back to their respective playgrounds to perform their song or dance.
  The ‘sixième’ class students also performed some rhythmical music with their music teacher Marie-Anne Maršálek at different moments during the morning.

  **Dance project in ‘maternelle’ classes**

  Over a three-week period, all the infant classes in ‘maternelle’ took part in a number of dance sessions. They were organised by professionals from the Ponec Theatre and accompanied by musicians on the trumpet, drums and Spanish guitar.
  Each class had 3 sessions (in 3 languages: French, Czech and English)
  The theme was ‘DANCE YOUR EMOTIONS’ and was inspired by the storybook ‘The colour of your emotions’ which had already been read and developed in class. The children thus danced their emotions: fear, happiness, sadness etc. using their bodies and their faces to express themselves following the rhythm of the music that changed progressively. The classes will now meet together to work on a dance show, planned for the end of the school year.
Planned activities and academic projects

Planned activities until the end of this school year:

- 19-23/03: “course aux nombres” in CM1 and CM2 (mental arithmetic competition).
- 20/03: Francophonie Day (all classes from GS to CM2).
- 21/03: European finale of the project « Ambassadeurs en herbe »
- 26-28/03: project “We all are researchers”, with scientist Christophe Lavelle in CPA, CE1B/C, CM1A, CM1B, CM1/2.
- 10/04: Certification in French – DELF (CM2)
- 15/04: musical show organized by the Music teachers of the LFP (children from the choir).
- 17-20/04 (tbc): Philippe Roussel visits LFP (CP-CE1).
- 19/04: official swimming test (ASSN) in CM1.
- 17 / 05: Certification in English – Movers/Flyers (CM2A – French section)
- 28-31/ : writer François Place visits LFP (CM1-CM2).
- Second half of June: Dance show by maternelle children.

Snow trip evaluation

The CE2 teachers evaluated the snow trip that took place from January 29th to February 2nd in Vysoke nad Jizerou.

Participation
3 pupils didn’t go for a reason that was not clearly explained.
3 other pupils unfortunately didn’t go because they fell sick on the departure day.
In the end, 54 children left with 7 adults.

Mr Gallais underlines that once again it was difficult to convince some children to go and that the teachers have had to spend a lot of time and energy persuading some families. At one point there was even a chance of the trip not getting confirmed to due 10% of the group not wanting to attend. A big thank you to the teachers for their work and persuasive abilities.

Date and place
The children were accommodated in the pension Kamaruv Zamek.
We changed the accommodation because the place booked last year only had availability from March 19th to March 24th, which seemed to us too late in the season.

Very positive feedback about the accommodation: it was convenient, good contact with the managers. Only a (little) drawback: the 300 m to walk with the skis to reach the slopes.

The slopes
Convenient: slopes for all levels of skiers. Small area but enough for our needs.

Activities
On the slopes: 6 groups. Good supervision by the ski instructors. All the beginners now know how to ski.
Workshop « First aid » by the school nurse.
Activity « Update » a the snow trip blog. A few wifi connection problems on the first evening, then solved.
Activity « Observation and analysis of the mountain landscape ». The cloudy weather in the evenings didn’t allow for any astronomical observations.
Puppet show (Tuesday evening): adaptation of a traditional Czech tale. Fantastic show.

Rich social life: rooms for 3, 4 or 5 children. Mix between classes during the activities / workshops.
Autonomy: learning to manage your belongings (clothes and ski equipment, cupboard, suitcase…) has sometimes been somewhat difficult for some children.
Still some frustration on the side of the teachers for not having time to use the week-long trip in order to initiate other activities (sciences, geography...)

Satisfying evaluation on the academic side; this week is a huge source of motivation for activities before the trip as well as afterwards.

In the end, the stay costed 6700 CZK – financial balance sheet. A contribution of 8 500 CZK had been requested. The difference has been refunded to the families as per usual, but the price remains problematic: even if it doesn’t seem so, the teachers fear that the price could dissuade some families despite the existence of the solidarity fund.

The parent representatives regret the end of the ‘transplanted’ week-long class trip (classe verte) in CP. Week-long trips are an advantage at the Lycée Français de Prague (see section Parents Questions hereafter). Mr. Gallais suggests carrying out a global assessment at the end of the school year and thinks it would maybe be more pertinent to consider another kind of project for another class level rather than to struggle reintroducing the week-long trip in CP.

### Day trips

<table>
<thead>
<tr>
<th>CE2A B C</th>
<th>06-Dec</th>
<th>Show / Dance Workshop Ponec Theatre</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM1A</td>
<td>08-Dec</td>
<td>European Satellite Systems Agency</td>
</tr>
<tr>
<td>CPA et CM1A</td>
<td>11-Dec</td>
<td>Musical theatre at the Hybernia Theater</td>
</tr>
<tr>
<td>CPB C</td>
<td>14 &amp; 15 Dec</td>
<td>Nature Discovery Center</td>
</tr>
<tr>
<td>Maternelle</td>
<td>14 &amp; 15 Dec</td>
<td>Ponec dance show + workshop</td>
</tr>
<tr>
<td>CM1B et CM1/2</td>
<td>15-Dec</td>
<td>Prague Castle - Exhibition &quot;The light within a picture&quot;</td>
</tr>
<tr>
<td>CE2 A B C</td>
<td>11-Jan</td>
<td>Educational program with Ceska filharmonie</td>
</tr>
<tr>
<td>CM1A</td>
<td>22-Jan</td>
<td>Kampa Museum</td>
</tr>
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<td>CF et MS</td>
<td>22-Jan</td>
<td>Dance performance at the Ponec Theatre Carnival of the animals</td>
</tr>
<tr>
<td>CPA</td>
<td>08-Feb</td>
<td>Zoo</td>
</tr>
<tr>
<td>CE1B C</td>
<td>22- Feb</td>
<td>Na Prstek Museum (Museum of Civilization)</td>
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### CSC Projects

March 25: Talent Day (CSC). Mr. Gallais thanked the CSC for the renewal of this festivity, which contributes to the radiance of the Lycée Français and promotes the talents of students.

May 26th: School Fair

Mrs Chorda and Mrs Vigot Mer were invited to this council to present the School Fair plans. They want to involve classes and families in the organization of stands as it takes a lot of working hours and strong commitment from volunteers.

This year, the CSC wants to renew the stand of the games and give a new boost to this day. The organizing team of the fair aims to offer primary classes, mainly CM1-CM2 but also open to CE1-CE2 classes to sponsor the games stands. This year we have planned to renew the games stands that have become obsolete and offer new games (new ones still to be determined).

This sponsorship would consist of:
- the development of the sign/board advertising the game and equipment if necessary.
- taking charge of the stand on the day of the fair: between 11:00 and 16:30 for time slots of 1h or 2h
  – children & parents or only parents
- ask for parent participation in the making of cakes

Mrs Vigot Mer will propose a list of stands to the classes, to guide them in their choice. Other games can be offered.

**Running of the school**

**School structure**

Current enrolments 451 students (+4 compared to the number of students at the start of the school year).

Re-enrolment calendar: form issued March 19th for a return on April 3rd. For any request to change section aside from at the end of the PS, parents are invited to make an appointment with the director. An information meeting related to language courses, section changes and the presentation of the International cycle 3 section will be organized for cycle 2 parents on March 27th.

We have received approval from the French Ministry of Education to open a British international section within the collège. This validates the work of the entire primary teaching team since the launch of the dual language section in 2011.

We are also working with the Czech Ministry of Education (MSMT) to have our Czech teaching plan in the primary school recognized and to be able to validate the compulsory annual Czech exams for Czech students and residents.

At the same time the partnership with Czech schools is ending. This partnership posed more and more logistical problems with the partner schools. It also created legal problems related to parent’s moral responsibility in terms of education. It is indeed the legal guardians of the child who must ensure that enrolment takes place and not the Lycée. The ministry is therefore asking us to put an end to this type of partnership.

If the process succeeds, students will validate their year directly at the LFP. We hope to put this in place next year (2019 exams). The file is in the hands of the ministry. Mr Gallais explains that for the moment the return is favourable but not definitive.

**Communication and information between parents**

The parent representatives would like the school to provide them with a list of parent’s emails to facilitate communication amongst parents. The reps propose to ask for parent’s formal authorization via the registration form they have to fill out every year. Mr Gallais answers that this is not possible. He is however allowed to communicate the list of emails to a parent association and suggest the reps to set up such a structure.

**Maternelle**

Plans to improve marketing have been defined to increase enrolment:

- Creation of a specific webpage on the Lycée’s website.
- Advertising campaigns.
- School open day on 31st January, an opportunity to get to know our school (in the evening, prospective families visit the school’s facilities and meet the teachers and the staff). Mr Gallais outlines that this year, the school open day was more successful than last year, thanks to effective advertising campaigns.
- Additional school open day organized on the occasion of the international francophonie day (observed every year to celebrate the French language and Francophone culture) on 20th March: prospective parents can visit the school during a working day with their child(ren) and can visit
classrooms. Activities and discussions with the teachers. Prospective families have to sign in for this event for security and timetable management reasons.

International section in cycle 3 (CM1, CM2, 6eme)
- Creation of a specific webpage on the Lycée’s website, which will be improved over the time.
- Annual information session for the cycle 2 (CP, CE1, CE2) scheduled on 27th March 2018, during the enrolment period.

Some parents raised a concern related to the insufficient information they have about the international section. Mr Gallais reminds us of the different information channels parents have access to:
- Participation in informational sessions (class, language choices/international programs)
- Information available online.
- Requesting a meeting with Mr Gallais at any moment to discuss educational and language programs.

Mr Gallais is well aware that additional communication efforts need to take place to introduce the relatively new international section. He believes that the creation of the section is a victory achieved by the LFP, which should not be perceived as the discontinuity of the dual language program.

Mr Martinez also encourages parents to read the meeting minutes available online, particularly the Conseil d’Etablissement ones.

Canteen
A canteen committee meeting was organised on January 15th 2018.
The new registration system was presented and there was an opportunity to raise the concerns of canteen users.
It was decided that ‘inspections’ would be organised and carried out by teams of volunteer parents. These inspections will begin during this term.
For more information, please address yourselves to the parent representatives on the canteen committee Mrs Malcotti, Mr Chatrny and Mr Durand).
The introduction of the new registration system has been delayed at our request due to organisational and security issues. A meeting will take place on March 14th (the service provider and the school management team) in order to seek some solutions.
The parent representatives wish to convey that the level of French language used on the website is not sufficient.

Delays of students in the morning
The number of late arrivals is slowly decreasing.
We have now less than 5 late arrivals per day (4,7 exactly) compared to 8 at the beginning of the year.
To be noted: justified delays, most often medical appointments, are not counted.

From the beginning of the year:
- 11 families have been notified
- 5 families were convened, because the warning has had no effect (further improvement for 3 of them)
- 13 other families are monitored because they are on the limit of what is acceptable.

Good habits are developing, but general efforts need to be continued.
Mr Gallais thanks the families who respect the rules and make efforts to be in school on time.

Attendance
In the same vein, the school notes more and more absences for travel or personal reasons.
Mr Gallais reminds us of the importance of good attendance and reminds parents of their duties as defined in school rules (le règlement intérieur):

I) ATTENDANCE

1.1. Maternelle - Preschool
Enrolment in the nursery school implies the commitment to a regular attendance which is desirable for the development of child's personality and for preparing the child for primary school.

1.2. Ecole élémentaire Primary School
Regular attendance of students enrolled in the primary school is mandatory.

Mr Gallais highlights the importance of this point especially when children are learning several new languages.

The problem of snack in elementary school

Refer to the report prepared by the children’s council (and the first point of this meeting’s minutes)

In almost all primary classes the debate has been launched with students and will be continued throughout the year. Teachers have already noted some changes in children’s habits depending on the class. The habits are to be reinforced so that they become as usual as the nursery school snack being composed exclusively of fruits and / or vegetables.

The teaching staff asks all parents to follow this collective reflection and to support it by adhering to it.

Security

The first containment exercise (security in the event of an intrusion), which is now regulatory following the measures taken by the government after the Paris attacks, will be organized on 12th April. Until now this exercise had not been done at the Lycée Français de Prague. It will be done once this year and twice next year. This exercise was prepared in the CHSCT (Health and Safety Committee) committee with representatives from each category. Safety instructions have already been posted in all classes; an information message will be sent to the parents during the week.

A committee composed of representatives of all users was formed to reflect together on the form of this exercise (based on official texts) and the best way to support students around this exercise. Mr Martinez highlights that it is necessary to comply with this regulation even if there is no immediate danger in Prague.

A council of teachers will be organized on 27th March to prepare this exercise with all primary school teachers.

The parent representatives point out that this exercise is not consistent with the fact that guards no longer ask for cards at the entrance. Mr Gallais replies that the team, being the same since beginning of the year, now knows the parents. Regular meetings are held with the guards to ensure the safety of the school.

Building project

The question was raised in the Conseil d’établissement meeting on December 12th. Please refer to their report.

Since this meeting took place, a group bringing together the new main contractor, the AEFE real estate services and the school management took place at the LFP (19-20th February 2018).

This group worked on site on two main points: adaptation of the sketch presented at the competition and negotiation of the legal component.

1. Other subjects

Parents ask the following questions:
1. The ‘transplanted’ classes constitute one of the assets of the French Lycée, and it is necessary to maintain them. What could be implemented to re-establish the CP’s ‘classe verte’? (translation note – transplanted class is a term used by school to describe class trips away, longer than a day trip)

The LFP team promotes ‘transplanted’ classes and wants to continue to organize and promote these projects. The non-renewal of the ‘classe verte’ was not an easy choice (see the minutes of previous school council which took place on June the 14th 2016 and November the 7th 2017).
There is no question of re-establishing CP’s ‘classe verte’, the reasons that led us to cancel it have not changed. This year's CE2 snow trip did not necessarily give us more reassurance about the commitment of all parents to this kind of project. A ‘transplanted’ class is not a simple school trip and requires each and everyone’s commitment.
A report about the ‘transplanted’ classes will be made in school council at the end of the year. The school team will then present the changes decided for next year.

2. What will be the curriculum offered to CM2 international students in the collège? Up to what level will the continuation of the international curriculum be ensured?

The opening of the international section at the collège has been validated by the French Ministry of National Education. This gives the LFP the right to open this section until 3ème for now.
The goal is to extend this curriculum to the baccalaureate. A new request will be sent to the ministry when the first generation of students will be in the 3ème.
For the sixième, an information meeting will be organized in the third term of the school year.

3. In the former canteen system, the parents who received a grant were charged but received money through a transfer made by the Lycée before having to pay the quarterly canteen bill, paying only the balance due. With the new system, parents must transfer money to the Zatisi account (approximately 4500 Kc per quarter, ultimately, for 5 meals a week) in advance and are reimbursed their share of the grant at the end of the quarter. Why has the new reservation system not been adapted to students with this grant?

This question is one of the problems with the new meal reservation system. We invite the parents to express this difficulty with the provider (Zatisi). The school will relay this remark to them too.

4. On the subject of using screens at school
   a. How will the (French) law on the banning of mobile phones in primary and secondary schools be applied in September 2018?

This law has not yet been published, and no instruction has yet reached us.
For now, mobile phones are forbidden in primary school. The school rules (le règlement intérieur) state:

7.2. Dangerous and prohibited objects
Anything deemed dangerous can be confiscated by school staff at any time within the school grounds. This object is returned to the parent after school time.
Accessories that may cause danger through improper use, such as umbrellas, are prohibited.
Mobile phones
Possession of mobile phones is strongly discouraged. It can only be tolerated if there is a need for family organization. In this case, the phone should be kept in the bag turned off and turned on only after the exit of the school. Phone possession is prohibited during school trips.
Toys
In maternelle, children should not bring their toys. If this happens, they are always put away at the beginning of the day.
b. Why is "written" homework only given on the padlet?

The question has already been mentioned in the previous school council meeting. Please refer to the report. It is the pedagogical choice of the teacher related to the needs of the class and the institutional project of the MNE (Ministry of French Education) called the 'digital school'.

c. Why are the documents to be read put on the padlet and not distributed in class? Parents wanting to limit exposure to screens have to print documents.

Same answer as the previous point to which is added an ecological concern for saving paper and decreasing of the use of photocopies.

5. What are the rules of eviction from the school in case of infectious disease? Can stronger measures can be taken to stem epidemics in the classroom?

The school sends sick students home. The school infirmary is responsible for contacting families, as teachers are not allowed to refuse a child in the morning. Mr Gallais also highlights the cultural differences between the French and Czech school systems.

However, as with the issues of school delays and school attendance, the school is sometimes 'held hostage' by families who abuse the system. Indeed, we observe that some parents do seem to take their time when the infirmary has called to request they pick up their child or even bring children with fevers into school after giving them a paracetamol tablet.

The school asks families to be vigilant about this problem. Following a meeting with a parent who came to expose the situation, Mr Gallais will also set up a more precise follow-up for these families in March with the help of the infirmary. If necessary, families will be convened to a meeting as is the case for delays.

6. What are the consequences of the decrease of the budget of the AEFE over the next 3 years? Can you present the change support structure (what are the working groups etc.)?

This question should not be addressed School Council.

There were no questions from teachers in this school council meeting.

At 7:20 pm, Mr. Gallais ended meeting by thanking parents and teachers for their presence.